



# JASC Membership Application Form

All information submitted will be treated in the strictest confidence

For further information visit <http://www.jasc.co/>

## 1. GENERAL

Company Name:.....

Public Limited Company  Limited Company  Partnership  Sole Trader

Company registration number: ..... Date of registration:.....

Provide full names of all the company's directors/owners and/or proprietor as applicable.

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Number of years trading.....

Principal business address:.....

Tel: ..... Fax:..... Website:.....

### Main contact:

Name:.....Position:.....

Tel: .....Email:.....

Registered address (if different to principal business address):

.....  
.....

## 2. INSURANCE

a. Indicate the level of Employers Liability cover in place £.....

b. Confirm renewal date: .....

c. Indicate the level of Public Liability cover in place £.....



d. Do you have Professional Indemnity Cover? YES / NO

*(If yes, please provide copy of the certificate).*

e. Please enclose copies of your current Employers Liability and Public Liability insurance certificates with your application. These must state level of cover, policy number and expiry date.

**3. EMPLOYMENT**

a. Indicate below the total number of office based staff including directors, management, and administration staff employed by the company.

Directors .....

Management .....

Office & Administration .....

b. Indicate below the total number of operatives employed by the company.

Advanced scaffolders ..... Scaffolders.....

Basic Scaffolders / trainees ..... Scaffold labourers.....

Drivers / yard staff .....

**4. TRAINING**

The JASC is committed to a competent workforce and (Construction Industry Record Scheme) CISRS Cards to the required level are recognised. Alternatively the JASC is also committed to the registration of employees under the JASC Training Scheme (*Supported on Jersey by Safety & Access Ltd – [www.safetyaccess.co.uk](http://www.safetyaccess.co.uk)*)



All successful applicants will need to demonstrate their commitment by supplying details of employees who currently hold JASC recognised qualifications together with details of the company training programme.

- a) Please provide evidence of training carried out by the company within the last 12 months.
- b) Please indicate the current number of site operatives in terms of fully qualified craft operatives (CISRS/JASC) to unqualified operatives (i.e. partially trained or untrained),

Qualified (Trained)..... Unqualified (Untrained).....

**5. HEALTH AND SAFETY & ENVIRONMENT**

- a) Please provide a current full Health and Safety Policy and/or Safety Management System. (Please provide a copy) **YES / NO**

This should also include a signed health & safety policy statement. **YES / NO**

Indicate the name of the director (or owner) with overall responsibility for the company's Health and Safety matters:

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- b) Please provide a valid system of work using a Risk Assessment and Method Statement? (Please provide copies) **YES / NO**



- e) Please provide details (on a separate sheet) of any enforcing authority convictions, Prohibition Notices, Improvement Notices and letters highlighting matters of concern which have been served on the company during the past 5 years.
- f) Do you have an environmental policy? (Please provide a copy) **YES/NO**
- g) Please provide details of the company's procedure for the recording and investigation of accidents (please use separate sheet if required): **YES/NO**
- h) Please provide details of any lost time injuries suffered by company employees within the last two years

**6. TECHNICAL**

- a. Are your scaffold structures built in accordance with TG20 / BS EN 12811? **YES/NO**
- b. Does the company have in-house design facilities? **YES/NO**
- c. If answer is no, please provide details of how company obtains technical advice:

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- d. Does the company use the services of an external design consultant? **YES / NO**

**(If yes, provide a copy of their Professional Indemnity Certificate showing level of cover).**



## 7. DECLARATION

Please be aware that failure to meet **ALL** parts of JASC Criteria will result in your application not being progressed and will be returned to you. It is essential that applicants can demonstrate that all membership requirements have been continuously met for a minimum of 12 months prior to the date of application. We would strongly advise applicants to delay the submission of their application if they are unable to satisfy this requirement.

I hereby declare that the information provided and enclosed is accurate and correct and I have reviewed and checked the information thoroughly:

Managing Director's / Owner's Name (print).....

Managing Director's / Owners Signature.....

Date:.....

<b>Enclosure Checklist</b>	<b>Enclosed Y/N</b>
EL & PL Insurance	
Professional Indemnity Insurance	
Professional Indemnity Insurance (External Designer)	
Health & Safety Policy & Statement	
Environmental Policy	
Training Records / Matrix	
Risk Assessment / Method Statement	
Details of any enforcement action	
Details of Accident Reporting	
Details of any Lost Time Accidents within the last two years	
Any relevant supporting information	